

# REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

December 6, 2018

## MINUTES

The Board of Regents of Redlands Community College met in session at 7:00 p.m., Thursday, December 6, 2018, in the Regents Room, Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday December 6, 2018, in prominent public view at the location of the meeting and on the College website, [www.redlandsc.edu](http://www.redlandsc.edu), in compliance with the Open Meeting Act.

### Redlands Community College Board of Regents present:

Janie Thompson  
Dr. Kent Carder

Dr. Juanita Krittenbrink  
Richard Ruhl

### Redlands Community College Board of Regents absent:

Dr. David Von Tungeln  
Lynda McColl

Jim Kitch

### Redlands Community College personnel present:

Jena Marr, Executive Vice President of Campus Administration and Finance

Rose Marie Moore, Chief Academic Officer

Dayna Rowe, Director of Public Communications, Marketing, Alumni and Foundation

Kim Andrade, Director of Human Resources

Curtis Brabham, Chief Technology Officer | Campus & Information Security

Dr. Julie Flegal-Smallwood, Director of NASNTI Stem Grant | Director of HLC and Institutional Advancement | PTK Advisor

Troy Milligan, Coordinator of Institutional Research & Effectiveness

Dr. Kathleen Coughlan, Professor of Anatomy, Physiology, & Sciences | Department Head of Science | Director of the Honors Program | Coordinator of NASA Grant

Brenda Witt, Professor of Microbiology and Life Sciences

Kenzi Hull, Executive Assistant to the President and Executive Vice President of Campus Administration and Finance

Regent Ruhl called the meeting to order at 7:02 p.m. Roll call established the presence of a quorum with four (4) Regents present: Richard Ruhl, Dr. Kent Carder, Dr. Juanita Krittenbrink, and Janie Thompson

Announcements: President Bryant announced the Regional Legislative Tour at Southwestern Oklahoma State University January 11<sup>th</sup>.

Guests Present:

None

Dr. Carder made a motion, seconded by Dr. Krittenbrink, to approve the minutes of the November 8, 2018 Board Meeting and the Special November 20, 2018 Board Meeting. Those voting for the motion: Regents Ruhl, Carder, Krittenbrink, and Thompson. Those voting against the motion: None

Jena Marr presented the Regents with the November financial update.

President Bryant updated the Regents on a Thank You from the El Reno Carnegie Library.

President Bryant updated the Regents on a Thank You from David Warren's family.

President Bryant updated the Regents on an article about student Anniston Bolding winning placed third in dairy handling at the National FFA competition in Indianapolis.

President Bryant updated the Regents on a Thank You from Mustang High School Concurrent Student Mary King.

Jena Marr presented the proposed FY 20 Academic Service Fees and asked for a vote to approve/disapprove them. Dr. Carder made a motion, seconded by Regent Thompson to approve the FY 20 Academic Service Fees. Those voting for the motion: Regents Ruhl, Carder, Krittenbrink, and Thompson. Those voting against the motion: None

Kim Andrade presented asked for a vote to approve/disapprove changes to Policy 412 Recommendations of Re-Employment. Dr. Krittenbrink made a motion, seconded by Dr. Carder to approve the changes to Policy 412. Those voting for the motion: Regents Ruhl, Carder, Krittenbrink, and Thompson. Those voting against the motion: None

Kim Andrade presented asked for a vote to approve/disapprove changes to Policy 415 Employee Due Process. Regent Thompson made a motion, seconded by Dr. Krittenbrink to approve the changes to Policy 415. Those voting for the motion: Regents Ruhl, Carder, Krittenbrink, and Thompson. Those voting against the motion: None

The update on Faculty Senate from the Faculty Senate President was tabled.

President Bryant asked Brenda Witt, Dr. Kath Coughlan, and Rose Marie Moore to come to the podium and present to the Board Professor Witt's request for granting non-consecutive years of probation. Dr. Krittenbrink made a motion, seconded by Regent Thompson to approve the request. Those voting for the motion: Regents Ruhl, Carder, Krittenbrink, and Thompson. Those voting against the motion: None

President Bryant updated the Regents on the upcoming meeting with the OSU Board of Regents on December 19, 2018. Dr. Krittenbrink commended all the staff and faculty that attended and the special board meeting November 20.

President Bryant updated the Regents on Personnel:

New Hires-

- Megan Onmyoji, Bursar

Resignations-

- None

Regent Thompson made a motion, seconded by Dr. Carder to approve the President's Report. Those voting for the motion: Regents Ruhl, Carder, Krittenbrink, and Thompson. Those voting against the motion: None


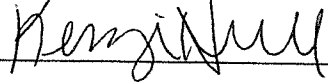
At 7:43pm, Dr. Krittenbrink made a motion, seconded by Dr. Carder to convene into executive session. Pursuant to 25 O.S.2011, § 307(B)(1) for the purpose of communications between the Regents concerning the performance evaluation and Chairman's recommendation regarding the re-employment of the President of Redlands Community College.. Those voting for the motion: Regents Ruhl, Carder, Krittenbrink, and Thompson. Those voting against the motion: None

At 8:35pm, Dr. Krittenbrink made a motion, seconded by Dr. Carder to convene into open session. Those voting for the motion: Regents Ruhl, Carder, Krittenbrink, and Thompson. Those voting against the motion: None

Regent Thompson made a motion, seconded by Dr. Carder; The Board recommends to continue the \$10,000 annual lump sum payment into President Bryant's retirement account coincide with his employment contract through December of 2022. Increase President Bryant's monthly maintenance account from \$975 per month to \$1,950 per month effective January 1, 2019 running through his contract December of 2022. Those voting for the

motion: Regents Ruhl, Carder, Krittenbrink, and Thompson. Those voting against the motion: None

At 8:39pm, Dr. Krittenbrink made a motion, seconded by Regent Thompson to adjourn the meeting. Those voting for the motion: Regents Ruhl, Carder, Krittenbrink, and Thompson. Those voting against the motion: None

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|-------------|---|------|-----------|
| Chairperson |  | Date | 1/10/2019 |
| Secretary   |  | Date | 1-10-2019 |