

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting, Regents Room
December 12, 2024
1300 S. Country Club Rd. El Reno, OK 73036

MINUTES

The Board of Regents of Redlands Community College met in regular session at 4:00 p.m., Thursday, December 12 2024, in the Regents Room, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 4:00 p.m., Wednesday December 11, 2024, in prominent public view at the location of the meeting and on the College website, www.redlandsc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Dr. Rhys Cole Lori Burns
Dr. David Von Tungeln Janie Thompson
Kassandra Newell

Redlands Community College Board of Regents absent:

Dr. Juanita Krittenbrink Dale Cox

Redlands Community College personnel present:

Jena Marr, President
Annie Pearson, Vice President for Academic Affairs
Jon Fields, Executive Vice President
Dayna Rowe, Executive Director of External Affairs
Kim Andrade, Director of Human Resources
Kacey Daniels, Executive Director of Admissions and Advisement
Eli Zucksworth, Director of Athletics/Institutional and Student Compliance/Coordinator of Title IX
Dr. Julie Flegal-Smallwood, Director of the NASNTI STEM (Part A) Grant
Troy Milligan, Coordinator of Institutional Research & Effectiveness
Kacey Daniels, Executive Director of Student Services
Brenda Harkins, Business Office Supervisor
Dr. Kathleen Coughlan, Professor of Anatomy, Physiology and Science/Department Head
Marcia Shottenkirk, Professor of Liberal Studies
Erin Karl, Professor of History
Alex Shafer, Professor of English and Developmental Writing/Director of Academic Center for Enhancement (ACE)/ Investigator for Title IX/Accuplacer Administrator/Gallery Curator
Amy Woods, Administrative Assistant for Foundation and Agriculture Dept
Josh Smith, Executive Director of the Physical Plant
Julie Lamb, Student Counselor for the NASNTI Part F Grant
Kenzi Hull, Executive Assistant to the President

Regent Thompson called the meeting to order at 4:01pm. Roll call established the presence of a quorum with five (5) Regents present: Janie Thompson, Dr. David Von Tungeln, Lori Burns, Dr. Rhys Cole, and Kassandra Newell.

Guests present:

None

Dr. Von Tungeln made a motion, seconded by Dr. Cole to approve the minutes of the November 7, 2024 Board of Regents Meeting. Those voting for the motion: Regents Thompson, Von Tungeln, Burns, Cole, and Newell. Those voting against the motion: None

Jon Fields presented the Regents with the November financial update for FY24 as of November 30, 2024.

President Marr updated the Regents a “Thank-You” from Troy Milligan.

President Marr updated the Regents a “Thank-You” from Jeff Pearce.

President Marr updated the Regents on a “Thank-You” from Okarche All Sports Association.

President Marr updated the Regents on a “Thank-You” from the Rowe family.

Jon Fields presented the Regents with the November financial update.

President Marr asked each of our Employees of the Fall 2024 Semester to attend the Board Meeting. She then expressed her gratitude for each person and asked them to stand and let the Regents know how long they have worked at Redlands Community College.

Employees of the Fall 2024 Semester:

Brenda Harkins

Julie Lamb

Alex Shafer

Marcia Shottenkirk

Dr. Kathleen Coughlan

Amy Woods

Erin Karl gave the Regents an update on Faculty Senate. She recognized the 2 Outstanding Employees chosen by Faculty Senate, Marcia Shottenkirk and Julie Lamb. She then read their nominations to everyone. She updated everyone on the Fall 2024 Honors Symposium that was November 19 appreciation was expressed to those Administrators, faculty and staff that supported the Students. December 7th was the El Reno Christmas Parade that the college had a float in and Faculty Senate participated in the fun event. Their next meeting will be Friday January 17, 2025.

President Marr asked for a vote to approve/disapprove new policy 629 Admission and Enrollment. Regents Burns made a motion, seconded by Regent Newell to approve new policy 629 Admission and Enrollment. Those voting for the motion: Regents Thompson, Von Tungeln, Burns, Cole, and Newell. Those voting against the motion: None

President Marr asked for a vote to approve/disapprove the new policy 502 Campus Security. President Marr expressed appreciation to the P&P committee for their work on this policy. Dr. Cole made a motion, seconded by Dr. Von Tungeln to approve the motion. Those voting for the motion: Regents Thompson, Von Tungeln, Burns, Cole, and Newell. Those voting against the motion: None

President Marr asked for a vote to approve/disapprove updates to Policy 426 Performance Evaluations for Staff. Regent Burns made a motion, seconded by Regent Newell. Those voting for the motion: Regents Thompson, Von Tungeln, Burns, Cole, and Newell. Those voting against the motion: None

At 4:32pm Regent Burns made a motion, seconded by Regent Burns to convene into executive session Pursuant to 25 O.S., § 307(B) (1) for the purpose of communications between the Regents concerning the performance evaluation and Chairman’s recommendation regarding the re-employment of the President of Redlands Community College. Those voting for the motion: Regents Thompson, Von Tungeln, Burns, Cole, and Newell. Those voting against the motion: None

At 5:18pm, Regent Burns made a motion, seconded by Regent Newell to convene back into open session. Those voting for the motion: Regents Thompson, Von Tungeln, Burns, Cole, and Newell. Those voting against the motion: None

Dr. Von Tungeln made a motion, seconded by Dr. Cole to extend to Dr. Marr a 2 year contract along with a 3% raise to match what the rest of the campus received. This was retroactive to July 1, 2024. Those voting for the motion: Regents Thompson, Von Tungeln, Burns, Cole, and Newell. Those voting against the motion: None

President Marr updated the Regents on Personnel changes:

New Hires:

- N/A

Resignations:

- Dr. Gokul Kadel, Professor of Mathematics

Regent Burns made a motion, seconded by Regent Newell to approve the President's Report. Those voting for the motion: Regents Thompson, Von Tungeln, Burns, Cole, and Newell. Those voting against the motion: None

New Business:

- President Marr informed the Board of an offer on an acre of land next to waffle house that she just received today.

At 5:23 pm, Regent Newell made a motion, seconded by Regent Burns to adjourn the meeting. Those voting for the motion: Regents Thompson, Von Tungeln, Burns, Cole, and Newell. Those voting against the motion: None

Chairperson

Date

Secretary

Date:
