

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

December 8, 2022

MINUTES

The Board of Regents of Redlands Community College met in regular session at 7:00 p.m., Thursday, December 8, 2022, in the Regents Room, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday December 7 2022, in prominent public view at the location of the meeting and on the College website, www.redlandsgcc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Dr. Rhys Cole	Kassandra Newell
Janie Thompson	Dr. Juanita Krittenbrink
Lori Burns	*Lynda McColl
Dr. David Von Tungeln	

Redlands Community College Board of Regents absent:

Redlands Community College personnel present:

Jack Bryant, President
Jena Marr, Executive Vice President/Chief of Staff
Annie Pearson, Dean of Academics
Dayna Rowe, Executive Director of External Affairs
Kim Andrade, Director of Human Resources
Dr. Julie Flegal-Smallwood, Director of the NASNTI STEM (Part A) Grant
Troy Milligan, Coordinator of Institutional Research & Effectiveness
Brent Johnson, Technology Specialist for the (NASNTI) STEM (Part A) Grant
Dr. Kathleen Coughlan, Professor of Anatomy, Physiology and Science/Department Head of Science/Director of the Honors Program
Kenzi Hull, Executive Assistant to the President

Guests present:

None

Regent Thompson called the meeting to order at 7:00 p.m. Roll call established the presence of a quorum with six (6) Regents present: Janie Thompson, Dr. Von Tungeln, Dr. Juanita Krittenbrink, Lori Burns, Dr. Rhys Cole, and Kass Newell

Regent Burns made a motion, seconded by Regent Newell to approve the minutes of the October 20, 2022 Board of Regents Meeting. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, Burns, Cole and Newell. Those voting against the motion: None

Jena Marr presented the Regents with the October and November financial update.

President Bryant updated the Regents on a former student, Colton Pratz, being named Editor of the Oklahoma Cowman Magazine Article.

President Bryant updated the Regents on a "Thank-You" note from the Oklahoma City Community Foundation.

President Bryant updated the Regents on a letter from Dr. Patty Neuhold-Ravikumar.

President Bryant asked for a vote to approve/disapprove the 2023 Board of Regents meeting dates. Dr. Krittenbrink made a motion, seconded by Dr. Cole to approve the 2023 Board of Regents meeting dates as presented. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, Cole and Newell. Those voting against the motion: None

Jena Marr asked for a vote to approve/disapprove the FY 24 Academic Service Fees as presented. Dr. Von Tungeln made a motion, seconded by Regent Burns to approve the FY24 Academic Services Fees. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, Cole and Newell. Those voting against the motion: None.

Dr. Kathleen Coughlan gave the Regents an update on Faculty Senate. They have improved the Faculty Senate home page on both Self-Service and Blackboard. Dr. Coughlan thanked Kristin Winterrowd and Tamie McCabe for their work on getting the Faculty Senate page updated. They have also worked on a new flow chart as to how information flows through from Faculty Senate to administration. Dr. Coughlan also updated the Regents on how they have been able to make electronic voting for the faculty possible on their new page.

President Bryant updated the Regents on the 22/23 OACC award winners, Scotti Charmasson, Eli Zucksworth, and Justin Dupris.

Annie Pearson asked for a vote to approve/disapprove Certificate of Mastery, Documentary Film Production (50.0607). Dr. Von Tungeln made a motion, seconded by Regent McColl to approve the Certificate of Mastery Documentary Film Production. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, Cole and Newell. Those voting against the motion: None

President Bryant updated the Regents on the Redlands/Coleman Partnership. President Bryant discussed how they have asked the RCC Foundation for a gift to set up the Redlands Community College Production Company and have been approved for that \$70,000 gift. The initial money will be returned to the college within 3 years and a 5% interest rate per year. They are working on a film about Thomas Stafford and a lot of the footage has already been shot. RCC Foundation will receive credit from all films and also say Redlands Community College Production Company. He discussed how the funds from the OSRHE innovation fund will be used in our current Partnership with USAO and Coleman TV. The funds will allow us to purchase Slate software, Canvas a new learning platform, much more user friendly and most all high schools use this software. Coleman plans to hire interns soon. The student interest has greatly risen. Carlie Hansen has already been working on micro-credentialing.

President Bryant gave the Regents an update on Personnel.

New Hire :

- Ms. Amy M. Woods-Administrative Assistant for Foundation and Agriculture Department
- Mr. Brent Johnson-Technology Specialist for NASNTI STEM Part A Grant
- Ms. Jamie Shetley-Technical Services Specialist I
- Mr. Paul Madzivire-Head Coach of Men's and Women's Cross Country
- Ms. Carolyn "Charli" Mackey – Administrative Assistant/Nursing Advisor for Nursing and Allied Health
- Ms. Michelle Boyd-Jobs Skills Specialist for Project Goals Grant
- Lexus Halfred-Student Engagement Specialist for the Native American Serving Non-Tribal Institutions (NASNTI) Part F Grant

Resignation:

- Megan Baxter-Bursar
- Natalie Graves- Head Coach of Men's and Women's Cross Country | Associate Athletic Director | Assistant Women's Director

Retirement:

- Tricia Hobson, Executive Director of Student Services

Dr. Cole made a motion, seconded by Regent McColl to approve the President's Report. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, Cole and Newell. Those voting against the motion: None

At 8:03pm Regent Burns made a motion, seconded by Regent Newell to convene into executive session: Pursuant to 25 O.S.2011, § 307(B) (1) for the purpose of communications between the Regents concerning the performance evaluation and Chairman's recommendation regarding the re-employment of the President of Redlands Community College. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, Cole and Newell. Those voting against the motion: None

At 8:49pm Regent Burn made a motion, seconded by Regent Newell to convene into open session. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, Cole and Newell. Those voting against the motion: None

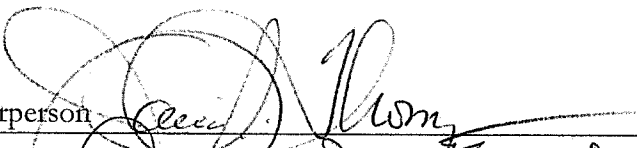
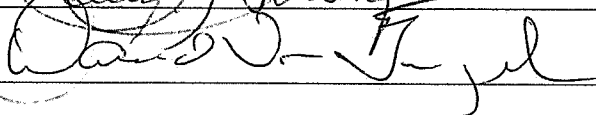
Dr. Von Tungeln made a motion, seconded by Dr. Cole to give President Bryant a 3% raise and retirement payment retro-active to July 1st 2022. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, Cole and Newell. Those voting against the motion: None

New Business-

Sarah Diaz, has accepted the position and will be our new Bursar.

At 8:53pm Regent McColl made a motion, seconded by Dr. Krittenbrink to adjourn the meeting. Those voting for the motion: Regents Thompson, Von Tungeln, McColl, Krittenbrink, Burns, Cole and Newell. Those voting against the motion: None

*Denotes late arrival 7:06pm

Chairperson		Date	2/9/2023
Secretary		Date	2/9/2023