

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

September 3, 2020

MINUTES

The Board of Regents of Redlands Community College met in session at 7:00 p.m., Thursday, September 3, 2020, in the Conference Center, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday September 2, 2020, in prominent public view at the location of the meeting and on the College website, www.redlandsc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Jim Kitch	Dr. Juanita Krittenbrink
Lori Burns	Dr. Rhys Cole
Dr. David Von Tungeln	

Redlands Community College Board of Regents absent:

Lynda McColl	Janie Thompson
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Redlands Community College personnel present:

Jack Bryant, President

Jena Marr, Executive Vice President of Campus Administration and Finance

Rose Marie Moore, Chief Academic and Compliance Officer

Dayna Rowe, Executive Director of External Affairs

Kim Andrade, Director of Human Resources

Dr. Gokul Kadel, Professor of Mathematics/Department Head of Mathematics, Faculty Senate President

Julie Lamb, Director of Project GOALS

Holly Avila, Registrar and Director of Records

Troy Milligan, Coordinator of Institutional Research & Effectiveness

Kenzi Hull, Executive Assistant to the President and Executive Vice President of Campus Administration and Finance

Guests present:

Jennifer Miller

Regent Kitch called the meeting to order at 7:05 p.m. Roll call established the presence of a quorum with five (5) Regents present: Jim Kitch, Dr. David Von Tungeln, Dr. Juanita Krittenbrink, Lori Burns, and Dr. Rhys Cole

Announcements: President Bryant introduced Jennifer Miller who will be part of the Goals Presentation

Dr. Von Tungeln made a motion, seconded by Dr. Krittenbrink, to approve the minutes of the July 9, 2020 Board Meeting. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

Jena Marr presented the Regents with the July and August financial update.

President Bryant introduced Project Goals Grant Director Julie Lamb. Julie has been the Goals Director for 23 years. She talked to the Regents about how their grant helps students. The Mission of the GOALS program is to link preparedness with opportunity. They offer basic skills assessment and high school equivalency preparation. job readiness in 3-6 month and job placement and retention services. They provide professional skills training and their students can earn a variety of technical certificates. Their students also have the opportunity to participate in a variety of programs of study at Redlands Community College. Julie introduced Jennifer Miller who graduated from

the goals program this last May with her associate's degree. She is continuing with her bachelors and is also a full time employee at Redlands Community College. Jennifer talked about her experience in the Goals program and how it has helped her in college and in life.

Jena Marr updated the Regent on Cougar Crossing fall numbers. They are almost full and are at the highest rate of occupancy since 2013 at 87%.

Jena Marr asked for a vote to approve/disapprove issuing a purchase order in the amount of \$55,000 to JP Morgan Credit Card for the purchases of equipment and furniture to outfit the new eSports studio. Dr. Von Tungeln made a motion, seconded by Dr. Cole to approve the purchase order. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

Dr. Gokul Kadel updated the Regents on what the faculty senate has been working on. They met during the In-Service week and let new Faculty know about their resources. Dr. Kadel said they are working on several policies and their faculty mentor program.

Holly Avila updated the Regents on the Fall 2020 Preliminary Enrollment Report.

President Bryant updated the Regents on the upcoming HLC visit October 5-6, 2020. The visit will be 1.5 days, preceded by 3-4 telecons with Chair and other team members.

President Bryant updated the Regents on the upcoming OSRHE Regents Education Program. Due to COVID-19 the sessions will be broken out into multiple days that will be presented virtually through Zoom.

Rose Marie Moore asked for a vote to approve/disapprove the following recommendation from Curriculum Committee:

- AA-Pre-Education Elementary-Modification-In the general education requirement section, Geology was switched to Physical Science. In the program core requirement section, 5 courses were removed from being options to complete the section. This helps align it better with UCO since we have a 2+2 agreement with them in this field.
- AAS-Equine Science Assisted Therapy-Suspension-Due to low enrollment and no current enrollment, we are requesting it be suspended. We will revisit this in 1 year to decide if we need to delete or reinstate it.
- Certificate of Mastery-Equine Therapeutic Instructor Training-Suspension-Due to low enrollment and no current enrollment, we are requesting it be suspended. We will revisit this in 1 year to decide if we need to delete or reinstate it.

Dr. Krittenbrink made a motion, seconded by Regent Burns to approve the AA Pre-Education Elementary Modification as presented. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

Dr. Von Tungeln made a motion, seconded by Regent Burns to approve the AAS-Equine Science Assisted Therapy Suspension as presented. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

Dr. Krittenbrink made a motion, seconded by Dr. Cole to approve the Certificate of Mastery-Equine Therapeutic Instructor Training-Suspension as presented. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

President Bryant updated the Regents on recent grant awards:

- **NASNTI Part A (STEM)**

- \$1,499,969.92 (\$300K per year)
- 5 year award
- Personnel:
 - 100% Director Position (Dr. Flegal-Smallwood)
 - 100% Technology Program Specialist (Jonathan Kubilis)
 - 100% Administrative & Data Entry Assistant
 - 50% Learning Community Coordinator (Dee McKenna)
 - Hourly Peer Tutors/Peer Coaches (TBD)
- Curriculum:
 - Agriculture Technology Lab
 - Introduction to Coding
 - Introduction to Drones
 - Introduction into Robotics
 - Advanced Drone Operations
 - Drone Photo & Video Production
 - Applied Automation

- **TRiO Student Support Services**

- \$1,455,095.00 (\$291,019 per year)
- 5 year award
- Serving students
 - First generation
 - Low Income
 - Students with Disabilities
- Personnel:
 - 100% Director Position (Amy Graham)
 - 100% Academic Advisor (Stevie Jantz)
 - 100% Administrative Assistant (Tori Davis)
 - 50% Content Specialist: Math (Carri Beck)
 - 50% Content Specialist: Reading & Writing (Barbara Cox)
- Continuous since 1993

- **National Leadership Grants for Libraries (Institute of Museum & Library Services)**

- \$428,304
- 3 years award
- Consortium
 - Redlands Community College
 - East Central University
 - Oklahoma State University
 - Oklahoma Council of Online Learning Excellence
- Development of research method
 - Evaluating effectiveness
 - Open Educational Resources
 - Increasing Lifelong Learning Competencies

- **NASA**

- Dr. Kate Coughlan

- \$14,064
- Supports undergraduate research courses
- NASC 2012 & 2014 during spring semesters
- **IDeA Networks of Biomedical Research Excellence (INBRE)**
 - Professor Zach Gutmann
 - 2020-2021
 - Approximately \$25,000
 - Supports educational outreach
 - Kid's College
 - STEM Day
 - Funds to assist Public School science programs

President Bryant updated the Regents on the impact of COVID on the campus. The college in conjunction with the Canadian County Health Department will test all Competitive Teams, along with opening testing up all students in housing and to the rest of the faculty and staff on Tuesday September 8th from 9-3 in the Conference Center.

Dayna Rowe updated the Regents on the 2020 Dollars for Scholars Event. The event will be a phantom fundraiser, which means you can donate to Redlands Community College student scholarships from the comfort of your own home.

President Bryant updated the Regents on Personnel:

New Hire:

- Brittney Brewington – Instructor of Nursing
- Deborah Newberry – International Students, Career Services and Admissions Advisor
- Monica Bowie – Professor of Nursing
- Dana Hunka – Records Specialist
- Tori Davis – Administrative Assistant for Title IV Student Support Services Grant
- Stevie Jantz - Academic Advisor for Title IV Student Support Services Grant

Resignation:

- Kelsey Heggy-International Students, Career Services and Admissions Advisor
- Stevie Jantz - Recruitment Specialist

Retirement:

- Bill Little-Coordinator of Student Housing Maintenance

Reduction in Force:

- Carri Beck-Basic Skills Specialist
- Dee McKenna – PPS Academic Coach

Non-Renewal:

- Roy Martin-Director for Veterans Upward Bound
- Leigh Smith-Academic Advisor for Title IV Student Support Services Grant

Dr. Cole made a motion, seconded by Dr. Von Tungeln to approve the President's Report. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

At 8:50pm, Dr. Von Tungeln made a motion, seconded by Regent Burns to adjourn the meeting. Those voting for the motion: Regents Kitch, Dr. Von Tungeln, Dr. Krittenbrink, Burns, and Dr. Cole. Those voting against the motion: None

Chairperson	<u>Jim Kitch</u>	Date	<u>10/8/2020</u>
Secretary	<u>Janita Krittenbrink</u>	Date	<u>10/8/2020</u>

