

# REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

February 11, 2019

## MINUTES

The Board of Regents of Redlands Community College met in session at 7:00 p.m., Monday, February 11, 2019, in the Regents Room, Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Friday February 8, 2019, in prominent public view at the location of the meeting and on the College website, [www.redlandsccl.edu](http://www.redlandsccl.edu), in compliance with the Open Meeting Act.

### Redlands Community College Board of Regents present:

Jim Kitch	Dr. Juanita Krittenbrink
Dr. Kent Carder	Richard Ruhl
Lynda McColl	Dr. David Von Tungeln
Janie Thompson	

### Redlands Community College Board of Regents absent:

None

### Redlands Community College personnel present:

Jena Marr, Executive Vice President of Campus Administration and Finance  
Rose Marie Moore, Chief Academic Officer  
Dayna Rowe, Director of Public Communications, Marketing, Alumni and Foundation  
Kim Andrade, Director of Human Resources  
Holly Avila, Registrar and Director of Student Records  
Troy Milligan, Coordinator of Institutional Research & Effectiveness  
Dr. Julie Flegal-Smallwood, Director of NASNTI Stem Grant | Director of HLC and Institutional Advancement | PTK Advisor  
Kevin Hawk, Professor of English | Phi Theta Kappa Advisor | Faculty Senate President  
Kenzi Hull, Executive Assistant to the President and Executive Vice President of Campus Administration and Finance

Regent Ruhl called the meeting to order at 7:25 p.m. Roll call established the presence of a quorum with Seven (7) Regents present: Richard Ruhl, Jim Kitch, Dr. Kent Carder, Dr. Juanita Krittenbrink, Janie Thompson, Dr. David Von Tungeln and Lynda McColl

Announcements: President Bryant announced the funeral for Regent Bill Burgess is Friday February 15 10am at the First Baptist Church in Lawton.

### Guests Present:

Christy Rutherford, Student

Regent Thompson made a motion, seconded by Dr. Krittenbrink, to approve the minutes of the January 10, 2019 Board Meeting. Those voting for the motion: Regents Ruhl, Kitch, Carder, Krittenbrink, Thompson, Von Tungeln and McColl. Those voting against the motion: None

Jena Marr presented the Regents with the January financial update.

President Bryant updated the Regents on a Thank You from Youth and Family Services for our students helping with Trunk or Treat.

President Bryant updated the Regents on student Tyler McKenzie being a semifinalist in the Jack Kent Cooke

Transfer Scholarship.

Jena Marr introduced Justin Kersey who updated the Regents on the Internal Audit. Mr. Kersey thanked Redlands for being the internal auditor for the last 5 years. He reported this was a very good audit with a few minor recommendations most of which Administration has already implemented. Dr. Von Tungeln asked if they could make a Benchmark between Redlands and another similar college. Mr. Kersey said that would be possible. On a scale of 1-10 Redlands scored a 7.1, which Mr. Kersey said, was a good improvement. Regent Ruhl commended everyone for putting their noses to the grindstone and making this team effort such a success. Dr. Von Tungeln made a motion seconded by Regent Kitch to approve the Internal Audit. Those voting for the motion: Regents Ruhl, Kitch, Carder, Krittenbrink, Thompson, Von Tungeln and McColl. Those voting against the motion: None

Holly Avila presented the Regents with the Spring 2019 Preliminary Enrollment Report.

President Bryant discussed entering into a professional services contract with Brown, Hendrix & Associates estimated in the amount of \$75,000. This contract would help increase efficiencies, and enhance the IT department. Regent Kitch made a motion, seconded by Regent Thompson to approve the professional services contract with Brown, Hendrix & Associates. Those voting for the motion: Regents Ruhl, Kitch, Carder, Krittenbrink, Thompson, Von Tungeln and McColl. Those voting against the motion: None

President Bryant updated the Regents on the President's and Vice President's Fall 2019 Honor Roll.

Kevin Hawk updated the Regents on their Innovations in Teaching project. They should have it finalized in late March or April with possible awards to recognize faculty who submitted projects. They asked for two volunteers from the Board to serve on the selection committee, Regents Krittenbrink and Thompson volunteered.

President Bryant reported there were no significant updates on the Task Force for Higher Education. He has visited with Sheridan McCaffree at RUSO no meeting was scheduled, they will talk at a later date.

President Bryant updated the Regents on a small claims court case with Jimmy and Betty Johnston. The judge dismissed the case.

President Bryant updated the Regents on Personnel:

New Hires-

- None

Resignations-

- None

Dr. Carder made a motion, seconded by Dr. Krittenbrink to approve the President's Report. Those voting for the motion: Regents Ruhl, Kitch, Carder, Krittenbrink, Thompson, Von Tungeln and McColl. Those voting against the motion: None

At 8:18pm, Dr. Carder made a motion, seconded by Dr. Von Tungeln to convene into executive session. Pursuant to 25 O.S.2011, § 307(B)(1) for the purpose of: "Discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual salaried public officer or employee"

- Michael Cartwright, Coordinator of Technology Support Services


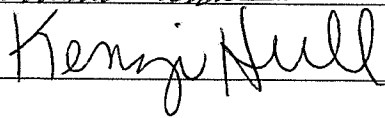
Those voting for the motion: Regents Ruhl, Kitch, Carder, Krittenbrink, Thompson, Von Tungeln and McColl.

Those voting against the motion: None

At 8:36pm, Dr. Krittenbrink made a motion, seconded by Regent Thompson to convene into open session. Those voting for the motion: Regents Ruhl, Kitch, Carder, Krittenbrink, Thompson, Von Tungeln and McColl. Those voting against the motion: None

Regent McColl made a motion, seconded by Dr. Carder to accept the proposition of reduction in force. Those voting for the motion: Regents Ruhl, Kitch, Carder, Krittenbrink, Thompson, Von Tungeln and McColl. Those voting against the motion: None

At 8:37pm, Regent Kitch made a motion, seconded by Regent McColl to adjourn the meeting. Those voting for the motion: Regents Ruhl, Kitch, Carder, Krittenbrink, Thompson, Von Tungeln and McColl. Those voting against the motion: None

Chairperson		Date	3/7/19
Secretary		Date	3-7-19