

REDLANDS COMMUNITY COLLEGE

Board of Regents Meeting

February 9, 2023

MINUTES

The Board of Regents of Redlands Community College met in regular session at 7:00 p.m., Thursday, December 9, 2023, in the Regents Room, at Redlands Community College, El Reno, Oklahoma. Notice of the meeting date had been properly filed with the Secretary of State, and a copy of the notice and agenda was posted by 7:00 p.m., Wednesday December 8, 2023, in prominent public view at the location of the meeting and on the College website, www.redlandsc.edu, in compliance with the Open Meeting Act.

Redlands Community College Board of Regents present:

Kassandra Newell Janie Thompson
Dr. Juanita Krittenbrink Dr. David Von Tungeln

Redlands Community College Board of Regents absent:

Lynda McColl Dr. Rhys Cole
Lori Burns

Redlands Community College personnel present:

Jena Marr, Executive Vice President/Chief of Staff
Annie Pearson, Dean of Academics
Dayna Rowe, Executive Director of External Affairs
Kim Andrade, Director of Human Resources
Holly Avila, Registrar and Director of Student Records
Dr. Julie Flegal-Smallwood, Director of the NASNTI STEM (Part A) Grant
Eli Zucksworth, Director of Institutional and Student Compliance
Troy Milligan, Coordinator of Institutional Research & Effectiveness
Kendra Horner, Controller
Dr. Kathleen Coughlan, Professor of Anatomy, Physiology and Science/Department Head of Science/Director of the Honors Program
Kenzi Hull, Executive Assistant to the President

Guests present:

None

Regent Thompson called the meeting to order at 7:01 p.m. Roll call established the presence of a quorum with four (4) Regents present: Janie Thompson, Dr. Von Tungeln, Dr. Juanita Krittenbrink, and Kass Newell

Dr. Von Tungeln made a motion, seconded by Dr. Krittenbrink to approve the minutes of the December 8, 2022 Board of Regents Meeting. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, and Newell. Those voting against the motion: None

Jena Marr presented the Regents with the December and January financial update.

Jena Marr updated the Regents on a note received from Chancellor Johnson.

Jena Marr introduced Justin Kersey from Crawford and Associates. Justin reviewed the Internal Audit with the Regents. Dr. Von Tungeln made a motion, seconded by Dr. Krittenbrink to approve the Internal Audit as presented. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, and Newell. Those voting against the motion: None

Holly Avila went over the Spring 2023 Preliminary Enrollment Report with the Regents.

Jena Marr asked for a vote to disapprove/disapprove entering into a contract with Dell Technologies to purchase 70 Desktop computers for employees and students labs on campus in the amount of \$72,784.60. Dr. Von Tungeln made a motion, seconded by Regent Newell to approve entering into a contract with Dell Technologies to purchase 70 Desktop computers for employees and students labs on campus in the amount of \$72,784.60. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, and Newell. Those voting against the motion: None

Jena Marr asked for a vote to approve/disapprove entering into a contract to purchase 8 acres of land directly west of main campus in the amount of \$950,000. Regent Newell made a motion, seconded by Dr. Von Tungeln to approve entering into a contract to purchase 8 acres of land directly west of main campus in the amount of \$950,000. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, and Newell. Those voting against the motion: None

Jena Marr asked for a vote to approve/disapprove entering into the State Master Lease Program to purchase the 8 acres of land directly west of main campus in the amount of \$950,000. Dr. Krittenbrink made a motion, seconded by Regent Newell to approve entering into the State Master Lease Program to purchase the 8 acres directly west of main campus in the amount of \$950,000. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, and Newell. Those voting against the motion: None

Jena Marr asked for a vote to approve/disapprove entering into a contract with Laerdal Medical Corporation in the amount of \$216,000 to purchase equipment for the nursing skills and simulation labs. This will be funding by ARPA funding allocated to Redlands. Dr. Krittenbrink made a motion, seconded by Regent Newell to approve entering into a contract with Laerdal Medical Corporation in the amount of \$216,000 to purchase equipment for the nursing skills and simulation labs. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, and Newell. Those voting against the motion: None

Jena Marr gave the Regents an update on Personnel.

New Hires:

- Danielle Lewis, Business Services Assistant
- Sarah Diaz, Bursar
- Dorothea Porras – Director for NASNTI Part A Cooperative Grant

Resignations:

- Michelle Moore, Training Coordinator for the Project GOALS Grant
- Sarah Diaz, Business Services Assistant

Retirement:

- Lisa Comer, Data Entry Specialist/Administrative Assistant of the NASNTI (Part F) Grant

Dr. Von Tungeln made a motion, seconded by Regent Newell to approve the President's Report. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, and Newell. Those voting against the motion: None

New Business: None

At 7:46pm Dr. Krittenbrink made a motion, seconded by Regent Newell to adjourn the meeting. Those voting for the motion: Regents Thompson, Von Tungeln, Krittenbrink, and Newell. Those voting against the motion: None

Chairperson

Date

3/9/2023

Secretary

Date

3/9/2023